



CHILDREN AND FAMILIES WORKER

ANNUAL SALARY: £33,119-£36,375

Full time (35.75 hours) or Part time (minimum 28 hours)

Fixed term until 30th June 2027 with potential extension dependent on funding

Responsible to:- Manager, Citadel Youth Centre

JOB DESCRIPTION

Overview

The Citadel has a long history of strong relationships with families in the Leith community. This includes open clubs and targeted support for children under 12, as well as a weekly Drop In for their parents/carers and regular Family Days. The Citadel also provides a school-based family support service in three local primary schools (Leith PS, Trinity PS and Victoria PS).

The post holder will work flexibly across these services, providing support to children (aged 5 to 12) and their parents/carers at both the Citadel and partner schools. They will work closely with colleagues in the Citadel Under 12s team.

The post holder may request to work part time for a minimum of 4 days (Monday-Thursday).

The post is funded for an initial period until 30th June 2027 with the potential for continuation depending on the availability of funding.

Main Duties

- Plan, facilitate and evaluate programmes of activities for children aged 5-12 in the Citadel's clubs/groups, designed to promote their social and emotional development
- Facilitate a weekly Parents Drop In at the Citadel, delivering a programme of relevant group activities and providing individual advice and support, as required
- Plan, deliver and evaluate a range of services in partner primary schools, including 1:1 and small group support for children, 1:1 family support for parents/carers, parenting group programmes and family learning opportunities.
- Work with other members of the Citadel's Under 12s Team to ensure a holistic approach to supporting children aged 5-12 and their families
- Work in partnership with primary school staff, social workers and other agencies to co-ordinate support for disadvantaged children and their families
- Participate, and support the participation of children, and their parents/carers, in Child Planning Meetings, Children's Hearings and other case reviews as required
- Encourage and support the involvement of parents/carers in their child's school, the Citadel and other community based services.
- Any other duties, as required, including regular evening and occasional weekend work



PERSON SPECIFICATION:

Qualifications	Essential	Desirable
Appropriate professional qualification in Community Education, Youth and Community Work, Social Work or equivalent.	✓	
Knowledge/Experience		
Appropriate experience of direct work with children and young people	✓	
Appropriate experience of direct work with parents/carers	✓	
Understanding of community based youth and children's work	✓	
Understanding of the social issues impacting on children's attendance, achievement and attainment in school	✓	
Understanding and awareness of child protection	✓	
Experience of supporting disadvantaged or 'at risk' families		✓
Experience of working in partnership with schools and other agencies		✓
Experience of planning, delivering and evaluating group programmes		✓
Experience of facilitating family learning opportunities		✓
Experience of working with ethnically and culturally diverse communities		✓
Experience of supporting and training volunteers and/or students		✓
Aptitudes/Skills/Qualities		
Enjoyment of working with children and families	✓	
Ability to build positive relationships with children and parents/carers	✓	
Commitment to principles of anti-discriminatory practice	✓	
Ability to work on own initiative and to be a 'self starter'	✓	
Ability to work constructively and flexibly as part of a team	✓	
Excellent verbal and written communication skills	✓	
Appropriate IT skills	✓	
Digital media skills		✓
Willing and able to work flexible and unsocial hours.	✓	

Closing Date for applications is Monday 21st September at 12noon

Interviews are scheduled to take place on Wednesday 30th September

Please e-mail: info@thecitadel.scot to request an application pack